

*Minutes of the Semi-Annual Meeting*  
*Board of Regents of Gunston Hall Incorporated*

*April 9, 2016*

**OPENING SESSION**

Helen Bragg Cleary, First Regent, called the Semi-Annual Meeting to order at 8:40 a.m.

Penn Grove, Tennessee Regent, led The Lord's Prayer

Roll Call: Hilary Gripekoven, substituting for Secretary Virginia Snider, called the roll. The following Regents were present unless noted.

Excused	Moody, Marcy (Mrs. David Thomas Moody) NSCDA President
Present	Carey, Molly (Mrs. Christopher Carey) President of the Virginia Society
“	Cleary, Helen Bragg (Mrs. Richard S. Cleary) First Regent
“	Blaylock, Elaine (Mrs. William B. Blaylock) Vice Regent
“	Jenkins, Avery (Miss Winafrid Avery Jenkins) Treasurer
“	Barganier, Jane (Mrs. James Irby Barganier)
“	Brokaw, Allison (Mrs. Roberts Wyckoff Brokaw)
“	Cahn von Seelen, Kristin (Mrs. Ulf Manfred Cahn von Seelen)
“	Caylor, Margo (Mrs. Robert C. Caylor)
“	Cooke, Torrey (Mrs. John B. Cooke)
“	Cox, Hannah (Mrs. H. Bartholomew Cox)
Excused	Peg Crockett (Mrs. George Crockett)
Present	Kit Davis (Ms. Katherine Davis)
“	Flanders, Martha (Mrs. Dudley Dean Flanders)
“	Giddens, Harrison (Mrs. Thomas L. Giddens)
“	Grainger, Jean (Miss Jean Cameron Grainger)
“	Grayson, Priscilla (Mrs. Cary T Grayson, Jr.)
“	Gripekoven, Hilary (Mrs. Price Gripekoven)

Present Grove, Penn (Mrs. Thomas R. Grove)

“ Harney, Alice (Mrs. John Matthews Harney, Jr.)

“ Hill, Sara (Mrs. Harry R. Hill, Jr.)

“ Hunt, Melanie (Mrs. Marshall Hunt)

“ Keuffel, Nancy (Mrs. Gerd Hans Keuffel)

“ Kingston, Libby (Mrs. John Heddens Kingston)

Excused Knowles, Brantley (Mrs. Peter I. C. Knowles, II)

Present Levering, Dede (Ms. Phoebe Randolph Levering)

“ Linville, Barbara (Mrs. David Linville)

“ Loughlin, Cissy (Mrs. David Castello Loughlin)

“ Love, Christy (Ms. Mary Christine Love)

Excused Mattingly, Linda (Mrs. Richard V. Mattingly)

Present McAteer, Nancy (Mrs. Thomas Knight McAteer)

“ McGinnis, Jean (Dr. Jean Gray McGinnis)

“ McLeod, Dotsie (Mrs. Alexander C. McLeod)

“ Mc Millan, Tia (Mrs. Robert Andrew McMillan)

“ Millard, Mary (Mrs. Charles E. Millard, Jr.)

Excused Osborn, Kandi (Harriet Van Kennen Osborn)

Present Perry, Lou (Mrs. Robert H. Perry)

“ Peters, Betsy (Mrs. William Anthony Peters, III)

Excused Riley, Anne (Mrs. James Ward Riley, Jr.)

Present Rimmer, Martha (Mrs. Thomas W. Rimmer)

Excused Seymour, Emmy (Mrs. Geoffrey Seymour)

Present Shutkin, Kathie (Mrs. John A. Shutkin)

Excused Snider, Virginia S. (Mrs. Ronald A. Snider)

Excused        Solomon, Carol (Mrs. Stephen G. Solomon)

Present        Tarbutton, Gena (Mrs. Hugh McMaster Tarbutton)

“                Taylor, Helen (Mrs. Benjamin Walter Taylor, Jr.)

“                Trace, Paige (Mrs. Jonathan Trace)

“                Van Dyke, Rowena (Mrs. Jacob Van Dyke, Jr.)

“                Walton, Sis (Mrs. Jonathan T. Walton)

“                White, Gina (Mrs. Stephen Hopkins White)

The required Quorum was established and reported.

Motion to approve Minutes of the October 2015 Annual Meeting as distributed by email CARRIED

Motion to ratify Executive Committee Actions as distributed was TABLED until Closing Session

First Regent Helen Bragg Cleary's remarks celebrated BRGHI accomplishments and thanked staff, volunteers, Regents, former Regents, stake holders, friends, donors, and all who contributed to this year's success

At 9:00 a.m. Gena Tarbutton seconded by Penn Grove moved to recess BRGHI Meeting until Monday morning April 11, 2016 CARRIED

### **CLOSING SESSION**

Helen Bragg Cleary, First Regent, convened the Closing Session of the Semi-Annual Meeting at 8:35 a.m. on April 11, 2016.

Roll Call: Hilary Gripekoven, substituting for Secretary Virginia Snider, called the roll. The following Regents were present unless noted.

Excused        Moody, Marcy (Mrs. David Thomas Moody) NSCDA President

Present        Carey, Molly (Mrs. Christopher Carey) President of the Virginia Society

“                Cleary, Helen Bragg (Mrs. Richard S. Cleary) First Regent

“                Blaylock, Elaine (Mrs. William B. Blaylock) Vice Regent

“                Jenkins, Avery (Miss Winifrid Avery Jenkins) Treasurer

“ Barganier, Jane (Mrs. James Irby Barganier)

“ Brokaw, Allison (Mrs. Roberts Wyckoff Brokaw)

“ Cahn von Seelen, Kristin (Mrs. Ulf Manfred Cahn von Seelen)

“ Caylor, Margo (Mrs. Robert C. Caylor)

“ Cooke, Torrey (Mrs. John B. Cooke)

“ Cox, Hannah (Mrs. H. Bartholomew Cox)

Excused Peg Crockett (Mrs. George Crockett)

Present Kit Davis (Ms. Katherine Davis)

Excused Flanders, Martha (Mrs. Dudley Dean Flanders)

Present Giddens, Harrison (Mrs. Thomas L. Giddens)

“ Grainger, Jean (Miss Jean Cameron Grainger)

Excused Grayson, Priscilla (Mrs. Cary T Grayson, Jr.)

Present Gripekoven, Hilary (Mrs. Price Gripekoven)

“ Grove, Penn (Mrs. Thomas R. Grove)

“ Harney, Alice (Mrs. John Matthews Harney, Jr.)

“ Hill, Sara (Mrs. Harry R. Hill, Jr.)

“ Hunt, Melanie (Mrs. Marshall Hunt)

“ Keuffel, Nancy (Mrs. Gerd Hans Keuffel)

“ Kingston, Libby (Mrs. John Heddens Kingston)

Excused Knowles, Brantley (Mrs. Peter I. C. Knowles, II)

Present Levering, Dede (Ms. Phoebe Randolph Levering)

“ Linville, Barbara (Mrs. David Linville)

“ Loughlin, Cissy (Mrs. David Castello Loughlin)

“ Love, Christy (Ms. Mary Christine Love)

Excused Mattingly, Linda (Mrs. Richard V. Mattingly)

Present McAteer, Nancy (Mrs. Thomas Knight McAteer)

“ McGinnis, Jean (Dr. Jean Gray McGinnis)

“ McLeod, Dotsie (Mrs. Alexander C. McLeod)

“ Mc Millan, Tia (Mrs. Robert Andrew McMillan)

“ Millard, Mary (Mrs. Charles E. Millard, Jr.)

Excused Osborn, Kandi (Harriet Van Kennen Osborn)

Present Perry, Lou (Mrs. Robert H. Perry)

“ Peters, Betsy (Mrs. William Anthony Peters, III)

Excused Riley, Anne (Mrs. James Ward Riley, Jr.)

Present Rimmer, Martha (Mrs. Thomas W. Rimmer)

Excused Seymour, Emmy (Mrs. Geoffrey Seymour)

Present Shutkin, Kathie (Mrs. John A. Shutkin)

Excused Virginia Snider (Mrs. Ronald A. Snider)

“ Solomon, Carol (Mrs. Stephen G. Solomon)

Present Tarbutton, Gena (Mrs. Hugh McMaster Tarbutton)

“ Taylor, Helen (Mrs. Benjamin Walter Taylor, Jr.)

“ Trace, Paige (Mrs. Jonathan Trace)

“ Van Dyke, Rowena (Mrs. Jacob Van Dyke, Jr.)

“ Walton, Sis (Mrs. Jonathan T. Walton)

“ White, Gina (Mrs. Stephen Hopkins White)

The required Quorum was established and reported.

The First Regent thanked the Arrangements Committee and Gunston Staff for their careful planning and seamless execution of all meetings and events associated with the Semi-Annual Meeting.

Jean Grainger moved and Barbara Linville seconded approval of Executive Committee Actions taken between Annual Meeting October 2015 and the Semi-Annual Meeting April 2016 as distributed.

MOTION CARRIED

The First Regent reported that the Executive Committee joins the BRGHI consensus to support the Executive Director in acting upon personnel decisions discussed on April 10, 2016.

Avery Jenkins, Treasurer, moved to approve the budget for fiscal year 2016-2017 as printed.

MOTION CARRIED

Avery Jenkins announced that the 990 form will be circulated at a later date for electronic vote.

Tia McMillan, chairman Investment Committee, reported that investment policies will be presented to the BRGHI in October for approval.

The First Regent read the names of Regents appointed to the Audit Committee: Elaine Blaylock chairman, Avery Jenkins, Kit Davis, Sara Hill, Rowena Van Dyke, Helen Bragg Cleary. Nancy Keuffel moved and Gena Tarbutton seconded approval. MOTION CARRIED

Harrison Giddens, Chairman PR & Marketing Committee, moved acceptance of the branding and marketing ideas presented on Saturday, April 9, 2016. MOTION CARRIED

The First Regent announced that the Executive Committee will meet in June to hear final reports from the Curtis Group and Glave & Holmes. Should action be required the full Board will be notified.

Penn Grove moved seconded by Tia McMillan to adjourn the Semi-Annual meeting. MOTION CARRIED

The Closing Session of the Semi-Annual meeting adjourned at 9:05 a.m.

Respectfully submitted,

Hilary Gripekoven, Acting Secretary