

***Minutes of the Semi-Annual Meeting***  
***Board of Regents of Gunston Hall Incorporated (BRGHI)***  
***Saturday, April 8, 2017***

First Regent Helen Bragg Cleary called the Opening Session of the Semi-Annual Meeting to order at 8:40 a.m.

Kit Davis led us in singing "God Bless America."

Nancy McAteer led us in reciting the Lord's Prayer.

Anne Riley led the Pledge of Allegiance.

Roll Call: Secretary Margo Caylor called the roll. The following Regents were present unless noted.

Duff, Anna (Mrs. Steven Wayne Duff), President, National Society

Carey, Molly (Mrs. Christopher Carey), President, Virginia Society

Cleary, Helen Bragg (Mrs. Richard S. Cleary), First Regent

McAteer, Nancy (Mrs. Thomas Knight McAteer), Vice Regent

Jenkins, Avery (Miss Winifrid Avery Jenkins), Treasurer

Davis, Kit (Ms. Katherine McCracken Davis), Assistant Treasurer

Caylor, Margo (Mrs. Robert C. Caylor, II), Secretary

Allen, Jodie (Mrs. John Robert Allen)

Barganier, Jane (Mrs. James Irby Barganier)

Brokaw, Allison (Mrs. Roberts Wyckoff Brokaw, III)

Bujosa, Homoiselle (Mrs. Carlos Bujosa) **EXCUSED**

Cahn von Seelen, Kristin (Mrs. Ulf Manfred Cahn von Seelen)

Approved  
 October 7, 2017

Cooke, Torrey (Mrs. John P. Cooke)

Cox, Hannah (Mrs. H. Bartholomew Cox)

Crockett, Peg (Mrs. Margaret Crockett) **EXCUSED**

Giddens, Harrison (Mrs. Thomas L. Giddens) **EXCUSED**

Grainger, Jean (Miss Jean Cameron Grainger)

Gripekoven, Hilary (Mrs. Price Gripekoven) **EXCUSED**

Grove, Penn (Mrs. Thomas R. Grove) **EXCUSED**

Harney, Alice (Mrs. John Mathews Harney, Jr.)

Hill, Sara (Mrs. Harry R. Hill, Jr.)

Hockensmith, Stephanie (Mrs. David Hockensmith)

Hunt, Melanie (Mrs. Marshall Colville Hunt, Jr.)

Keuffel, Nancy (Mrs. Gerd Hans Keuffel)

Kingston, Libby (Mrs. John Heddens Kingston) **EXCUSED**

Knowles, Brantley (Mrs. Peter I. C. Knowles, II)

Levering, Dede (Ms. Phoebe Randolph Levering)

Linville, Barbara (Mrs. David Linville)

Loughlin, Cissy (Mrs. David Castello Loughlin)

Love, Christy (Ms. Mary Christine Love) **EXCUSED**

McLeod, Dotsie (Mrs. Alexander C. McLeod)

McMillan, Tia (Mrs. Robert Andrew McMillan)

Millard, Mary (Mrs. Charles E. Millard, Jr.)

Osborn, Kandi (Mrs. Steele Bartley Osborn) **EXCUSED**

Parker, Karen (Mrs. James Landrum Parker)

Payne, Nell (Miss Penelope Payne) **EXCUSED**

Perry, Lou (Mrs. Robert H. Perry)

Approved  
October 7, 2017

Peters, Betsy (Mrs. William Anthony Peters, III)  
Rea, Ann (Mrs. Edgar Matthew Rea, III)  
Riley, Anne (Mrs. James Ward Riley, Jr.)  
Rimmer, Martha (Mrs. Thomas W. Rimmer)  
Seymour, Emmy (Mrs. Geoffrey Seymour) **EXCUSED**  
Shutkin, Kathie (Mrs. John A. Shutkin)  
Snider, Virginia S. (Mrs. Ronald Albert Snider)  
Solomon, Carol (Mrs. Stephen G. Solomon) **EXCUSED**  
Tarbutton, Gena (Mrs. Hugh McMaster Tarbutton) **EXCUSED**  
Trace, Paige (Mrs. Jonathan Trace)  
Van Dyke, Rowena (Mrs. Jacob Van Dyke, Jr.)  
Walton, Sis (Mrs. Jonathan T. Walton)  
White, Gina (Mrs. Stephen Hopkins White)  
Williams, Caro, (Mrs. Graham Berkeley Williams)

The required quorum was established.

Margo Caylor moved to accept the revised minutes of the October 7, 2016 Annual Meeting as distributed by e-mail. The motion was seconded. Motion CARRIED.

Virginia Snider moved to accept and ratify Executive Committee Actions between October 2016 and April 2017 as distributed by e-mail. The motion was seconded. Motion CARRIED.

On behalf of the Governance Committee, Chair Betsy Peters presented a new bylaw change to add the position of Corresponding Secretary and moved to approve the change. Since the motion came from committee, a second was not required. Motion CARRIED.

A vote on the Executive Committee Actions taken on April 7, 2017 was tabled until further review.

Approved  
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First Regent Helen Bragg Cleary's remarks celebrated BRGHI accomplishments emphasizing the focus on the Virginia Declaration of Rights 240th celebration throughout the year. First Regent Helen Bragg Cleary also thanked staff, volunteers, Regents, former Regents, stake holders, friends, donors, and all who contributed to this year's success.

At 9 a.m., Virginia Snider moved to recess the BRGHI meeting until Sunday afternoon, April 9, 2017. The motion was seconded. Motion CARRIED.

Executive Director Scott Stroh introduced the staff and stated there is much community support and stated the staff's accomplishments and gave accolades.

Following the meeting the following reports were given:

Executive Director Scott Stroh stated that our new slogan is "Now is the time for Gunston Hall!" The school tour on campus yesterday, with over four hundred 4<sup>th</sup> Grade students from Gunston Middle School, was amazing. Gunston Hall visitation is up 25%! Moreover, several significant gifts have been received from members of the community who believe in Gunston's mission and the vision of the new Master Site Plan. The Gunston Hall Docents Association's inaugural fundraiser was a big success, raising nearly \$20,000 for educational efforts and in support of the Master Site Plan. The Alexandria Town Committee of the NSCDA also recently raised \$4,000 for new enhancements to George Mason's schoolhouse. Engagements with Fort Belvoir, George Mason University, the Chamber of Commerce, and local citizen groups are working well and encouraging interest and connection with Gunston Hall. Positive energy, excitement, and momentum are being driven by campus improvements, including the Mansion's new roof, painting of the Mansion and outbuildings, the new brand and visual identity—as well as a variety of programs available for the public's enjoyment. Scott Stroh concluded by saying: "Celebrate and go forward being proud of where we've been and passionate about where we are going."

Anna Duff, President of the NSCDA, reported that the National Board of the NSCDA has approved a three to five year comprehensive campaign. It is now in the quiet phase. This will be a comprehensive campaign to secure the future of the NSCDA for our grandchildren and great-grandchildren. It will address the needs of Dumbarton House and special programs for the membership at large.

Treasurer Avery Jenkins reported on the budget that will be voted on at the Closing Session.

Approved  
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Co-Chairs Tia McMillan and Virginia Snider gave a report on the Investment Committee and informed the Board that a new investment management firm, Davenport Asset Management, has been hired.

***Minutes of the Semi-Annual Meeting***

***Board of Regents of Gunston Hall Incorporated (BRGHI)***

***CLOSING SESSION Sunday, April 9, 2017***

First Regent Helen Bragg Cleary convened the Closing Session of the Semi-Annual Meeting at 3:25 p.m.

Roll Call: Secretary Margo Caylor called the roll. The following Regents were present unless noted.

Duff, Anna (Mrs. Steven Wayne Duff), NSCDA President

Carey, Molly (Mrs. Christopher Carey), President Virginia Society

Cleary, Helen Bragg (Mrs. Richard S. Cleary), First Regent

McAteer, Nancy (Mrs. Thomas Knight McAteer), Vice Regent

Jenkins, Avery (Miss Winifrid Avery Jenkins), Treasurer

Davis, Kit (Ms. Katherine McCracken Davis), Assistant Treasurer

Caylor, Margo (Mrs. Robert C. Caylor, II), Secretary

Allen, Jodie (Mrs. John Robert Allen)

Barganier, Jane (Mrs. James Irby Barganier)

Brokaw, Allison (Mrs. Roberts Wyckoff Brokaw, III)

Bujosa, Homoiselle (Mrs. Carlos Bujosa) **EXCUSED**

Cahn von Seelen, Kristin (Mrs. Ulf Manfred Cahn von Seelen)

Cooke, Torrey (Mrs. John P. Cooke)

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Cox, Hannah (Mrs. H. Bartholomew Cox)

Crockett, Peg (Mrs. Margaret Crockett) **EXCUSED**

Giddens, Harrison (Mrs. Thomas L. Giddens)

Grainger, Jean (Miss Jean Cameron Grainger)

Gripekoven, Hilary (Mrs. Price Gripekoven) **EXCUSED**

Grove, Penn (Mrs. Thomas R. Grove) **EXCUSED**

Harney, Alice (Mrs. John Mathews Harney, Jr.)

Hill, Sara (Mrs. Harry R. Hill, Jr.)

Hockensmith, Stephanie (Mrs. David Hockensmith)

Hunt, Melanie (Mrs. Marshall Coville Hunt, Jr.)

Keuffel, Nancy (Mrs. Gerd Hans Keuffel)

Kingston, Libby (Mrs. John Heddens Kingston) **EXCUSED**

Knowles, Brantley (Mrs. Peter I. C. Knowles, II)

Levering, Dede (Ms. Phoebe Randolph Levering) **EXCUSED**

Linville, Barbara (Mrs. David Linville)

Loughlin, Cissy (Mrs. David Castello Loughlin)

Love, Christy (Ms. Mary Christine Love) **EXCUSED**

McLeod, Dotsie (Mrs. Alexander C. McLeod)

McMillan, Tia (Mrs. Robert Andrew McMillan)

Millard, Mary (Mrs. Charles E. Millard, Jr.)

Osborn, Kandi (Mrs. Steele Bartley Osborn) **EXCUSED**

Parker, Karen (Mrs. James Landrum Parker)

Payne, Nell (Miss Penelope Payne) **EXCUSED**

Perry, Lou (Mrs. Robert H. Perry)

Peters, Betsy (Mrs. William Anthony Peters, III)

Approved  
October 7, 2017

Rea, Ann (Mrs. Edgar Matthew Rea, III)

Riley, Anne (Mrs. James Ward Riley, Jr.)

Rimmer, Martha (Mrs. Thomas W. Rimmer) **EXCUSED**

Seymour, Emmy (Mrs. Geoffrey Seymour) **EXCUSED**

Shutkin, Kathie (Mrs. John A. Shutkin)

Snider, Virginia S. (Mrs. Ronald Albert Snider)

Solomon, Carol (Mrs. Stephen G. Solomon) **EXCUSED**

Tarbutton, Gena (Mrs. Hugh McMaster Tarbutton) **EXCUSED**

Trace, Paige (Mrs. Jonathan Trace)

Van Dyke, Rowena (Mrs. Jacob Van Dyke, Jr.)

Walton, Sis (Mrs. Jonathan T. Walton) **EXCUSED**

White, Gina (Mrs. Stephen Hopkins White)

Williams, Caro (Mrs. Graham Berkeley Williams)

The required quorum was established.

Chair of the Business Committee, Nancy Keuffel, reported that the lists in the Regents packets reflect the gifts thus far received from the Friends mailing per state.

Barbara Linville moved that the Executive Committee actions taken on April 7, 2017 be approved as distributed. Motion was seconded. Motion CARRIED.

Chair of the Finance Committee, Treasurer Avery Jenkins, moved to approve the proposed budget. Since the motion came from committee, a second was not required. Motion CARRIED

Kit Davis, Acting Chair, moved on behalf of the Audit Committee to approve and ratify the decision of the Audit Committee to hire a new auditing firm, Councilor, Buchanan and Mitchell, PC (CBM). Since the motion came from committee, a second was not required. Motion CARRIED

Mary Millard moved to approve the actions taken by the special meeting of the Executive Committee on April 8, 2017:

Approved

October 7, 2017

- Approval of the Executive Director's request to have an analysis of IT infrastructure at Gunston Hall with recommendations for improvement, cost of \$5,200.
- Approval of the Executive Director's request to remove accumulated trash, junk and hazardous materials located around the Maintenance Facility, cost of \$17,160

Motion was seconded. Motion CARRIED.

Barbara Linville moved to approve the proposal made by Glavé and Holmes on the Garden Restoration Project. The Executive Committee can act on behalf of the full Board per the Bylaws but would like an endorsement from the full Board of Regents as Gunston Hall moves forward with the restoration of Mason's Riverside Garden. The motion was seconded. Motion CARRIED.

There being no further business, Kit Davis moved that the meeting of the BRGHI be adjourned. Motion was seconded. Motion CARRIED. The meeting was adjourned at 3:43 p.m.

Respectfully Submitted,

Margo Caylor, Secretary

Approved  
October 7, 2017